



Bromyard Gala Society Limited. Company Reg. No 1889929. Registered Charity No. 516245.

Outdoor Trade Stands Exhibitors Application Form; 25th / 26th June 2022

You are very warmly invited to take part in the 55th. Bromyard Gala and Country Show.
Please complete and return this form to book your pitch.

Plot size required.....

Note:

Trade Space Size and Price List - discounted price of 10% if booked and paid in full before 31st April 2022;,
after this date they will return to normal price.

Food Stands subject to availability as there are limited spaces available

Arena Field up to 3 staff £400 (catering trailer and tow vehicle)

Second Field up to 3 staff £300 (catering trailer and tow vehicle)

Trade space with up to 2 staff A £60 3m x 6m deep

3 Staff B £100 6m x 6m deep

4 staff C £150 9m x 6m deep

Auto Jumble Space up to 2 staff D £50 5m x 6m in a designated place

Frontage of all stands MUST only consist of displays.

Payment to confirm your booking must be made by BACS Bank Transfer, quoting your company name to identify the transaction. The Account is Bromyard Gala Society Ltd, Sort code, 40-15-08 a/c 01069365.

Payment must be made in advance to confirm this application - thank you.

Name and Business Name:

Address:

Tel. No:

E-mail:

Brief description of products and/or services on display:

Caravanning/ camping with your pitch? (please tick as applicable):

Caravan

Caravan & Awning

Tent

Motorhome

Size of camping facility.....

Terms and Conditions

Payment

- 1 All applications must be made on the official form on or before the stated closing date. The exhibitor, or authorised representative, must sign the completed application form. Such signature will signify acceptance of these regulations.
- 2 Payment for all charges must accompany the application form, in accordance with the instructions thereon, prior to the event. Post-dated cheques will NOT be accepted.
- 3 Fees are charged in accordance with the rates given in the event information and are not subject to vat. Fees will be returned in full if the application is not accepted; if the Society cancels the show (but only if this occurs prior to the event) then a 15% administration fee shall be deducted from the fee. No other refunds will be considered.
- 4 The organisers reserve the right to refuse to accept any application without having to give their reasons, and their decision will be final.
- 5 No subletting of any site, or part site, is permitted.

Insurance

- 6 It is a condition of letting the stand and display space that the tenant shall have in place a Public Liability Insurance to cover all his or her activities for not less than £5 million in any one claim, and documentary evidence will be available at the show for inspection if required.
- 6A the exhibitor agrees to produce the insurance and license documents to the Event Organizers or Safety Officer if requested. I agree to produce, on request, an inspection certificate in accordance with the IEE Regulations for any electrical equipment (I.e. generators, wiring and appliances).
- 7 The exhibitor will have a full risk assessment in place, plus a Covid -19 risk assessment (see below) and available for inspection.
- 8 All property, stock, machinery on the showground is entirely at the risk of the trader
- 9 The organiser will take all practicable steps to ensure safe operation of the event.
- 10 If the exhibitor considers that the organiser has a liability for loss or damage to property or vehicles then representation must be made to the organiser before the exhibit vacates the site, or no such claim will be considered.
- 11 The exhibitor will be held responsible for the full restitution of any damage caused by the exhibitor's equipment taken onto the event site.

Sale

- 12 There will be NO sale of any refreshments, food or drink other than by written authority of the Gala - to be specified in description of products or services on display
- 13 There will be NO operation of any fairground style rides or games unless such rides hold current Engineer's Certificates of Inspection and the daily log books are available for inspection at the show.
- 14 There will be NO operation of any lottery, auction, mock auction or pic-a-pac chance games
- 15 There will be NO sale of any goods, substance or materials banned at law.
- 16 Traders are only permitted to sell such items as are specified on the booking form.
- 17 The use of a public address system is prohibited.
- 18 The allocation of sites shall be at the sole discretion of the organiser, but every endeavour will be made to allocate fair trading sites.
- 19 Boundaries of sites will be marked and numbered.
- 20 NO changes of position will be permitted unless authorised by the rally organiser/Steward.
- 21 NO trader will be permitted to place exhibits, displays, boards, tables or any item or structure so that any part projects beyond the limits of the allocated site in any direction (this includes guy ropes, pegs etc.). The use of public areas to solicit business is prohibited.
- 22 Traders must not obstruct any gangway or access way. Any vehicles not forming part of an exhibit, and contained within the plot must be removed from the show-ground and parked in an authorised location. All vehicle movements are prohibited between 10am and 5pm each day.
- 23 All trading and display stands must be fully built up by 9:00am on the opening day, and there will be no vehicle access after that time
- 23A The organisers are willing to offer wider stands to exhibitors who commit to ensuring the full width of the stand is taken up by product/service display.
- 23B ALL vehicles must be stored in designated areas out of sight of visitors, so that the full width of all stands will therefore be attractive and of interest to visitors.
- 23C Organisers do not promise exclusivity by product to any single trader, but if full display information is provided they will try to keep similar displays well separated.

Location

- 24 No electricity is provided. Water is available on site, but not to individual plots.
- 25 Generators must be quiet, not cause a nuisance (including noise and fumes) to any party, and must have a current test certificate. All gas cylinders must be secured in an upright position. All appliances must be PAT tested and written confirmation must be available for inspection. All food traders must display relevant Hygiene Certificates and allergy information.

- 26 The security of displays and stands are the responsibility of the trader
- 27 All stands must be occupied by 9. 00 Am., and open for business on or before 10.00am.
- 28 No tenant may leave the event site, or move vehicles on it, before 5.00pm. Each day unless otherwise authorised by the organisers.
- 29 All traders must adequate fire-fighting equipment available.
- 30 Exhibitors must not occupy a site until properly allocated by the section steward
- 31 No trader is to arrive before 10am on Thursday 23rd June without prior arrangement
- 32. All traders must fully clear their plot by 11am Monday 28th June unless with prior agreement

Litter

- 33 All traders will be responsible for the clearance of all litter on and within 3 metres of the frontage of their plot
 - 34 Clearance of litter must be made each day and at the close of the event.
 - 35 Large litter must be deposited in the skip provided on site, or removed for disposal off the event site.
 - 36 Stands creating litter by means of sales or offers, issues of tickets, leaflets or samples **MUST PROVIDE A SUITABLE BAG OR CONTAINER FOR THIS LITTER AT ALL TIMES.**
 - 37 Any trader leaving litter will not be considered for future events.
- Confirmation of booking and access passes for entry to the ground will be sent to the exhibitor in advance of the show.

Passes

- 38 ONE trader exhibitor vehicle pass plus relevant staff wristbands will be issued to each plot to permit access to the plot.
- 39 Additional vehicle passes will available to exhibitors showing vehicles on their display.
- 40 The organisers accept no responsibility for damage caused to the site during the pre-show period by any means, including (but not limited to) adverse weather conditions, and does not undertake to make good any such damage

Regulations

- 41 All tents and gazebos must be firmly affixed to the ground
- 42 The organisers reserve the right to amend or add to these regulations, and cannot be held liable for any restrictions that may be applied by the event site owners at any time. Any changes or amendments will be notified in writing at the earliest reasonable opportunity.
- 43 No refunds will be made to traders who fail to attend
- 44 In all matters of dispute, the decision of the organisers shall be final
- 45 All stalls must be 6 metres away from any caravan or tent pitches (these will be marked out to make pitching easier)

Covid-19

- 1. All stallholders must have an additional full Covid-19 risk assessment available for inspection.
- 2. Hand sanitiser must be made available on each stand for public use.
- 3. Correct social distancing measures must be in place to keep public and stallholders safe.
- 4. Appropriate covid 19 signage should be in place on each stand.

I have read, understood and accept the Terms and Conditions

Signature:

Date:

GDPR-For administration purposes, membership/exhibitor details are being held on a personal computer. This information is only used for membership and or entry form distribution. In order to comply with the Data Protection Act, we are required to ask you to sign a declaration, stating that you don't object to your details being held on a computer. Thank you.

Signed:

Date:

Please send this form, fully completed, to:
GALA TRADE
 c/o S Symonds
 29 Acreage
 Whitbourne
 Worcester
 WR6 5SA

