



[www.bromyardgala.org.uk](http://www.bromyardgala.org.uk)

**Bromyard Gala Society Limited Reg. No 1889929 A Registered Charity no. 516245**

**27<sup>th</sup> -28<sup>th</sup> June 2020**

You are invited to take part in the 53rd. Bromyard Gala and Country Show.  
Please complete and return this form to book your plot.

## **Gardening Trade Application Form**

### **Terms and Conditions**

#### **Payment**

1 All applications must be made on the official form on or before the stated closing date. The trader, or authorised representative, must sign the completed application form. Such signature will signify acceptance of these regulations.

2 Payment for all charges must accompany the application form, in accordance with the instructions thereon, prior to the event. Post-dated cheques will NOT be accepted.

3 Fees are charged in accordance with the rates given in the event information and are not subject to vat. Fees will be returned in full if the application is not accepted; if the Society cancels the show (but only if this occurs prior to the event) then a 15% administration fee shall be deducted from the fee. No other refunds will be considered.

4 The organisers reserve the right to refuse to accept any application without having to give their reasons, and their decision will be final.

5 No subletting of any site, or part site, is permitted.

#### **Insurance**

6 It is a condition of letting the stand and display space that the tenant shall have effected Public Liability Insurance to cover all his or her activities for not less than £2 million in any one claim, and documentary evidence will be available at the show for inspection if required.

6A I agree to produce the insurance and license documents to the Event Organizers or Safety Officer if requested. I agree to produce, on request, an inspection certificate in accordance with the IEE Regulations for any electrical equipment (I.e. generators, wiring and appliances).

7 The Trader will have a full risk assessment in place, and available for inspection.

8 All property, stock, machinery on the showground is entirely at the risk of the trader

9 The organiser has in place Public liability Insurance & will take all practicable steps to ensure safe operation of the event.

10 If the trader considers that the organiser has a liability for loss or damage to property or vehicles then representation must be made to the organiser before the trader vacates the site, or no such claim will be considered.

11 The trader will be held responsible for the full restitution of any damage caused by the exhibitor's equipment taken onto the event site.

#### **Sale**

12 There will be NO automatic sale of any refreshments, food or drink other than by written authority of the Gala - to be specified in description of products or services on display-

13 There will be NO operation of any fairground style rides or games unless such rides hold current Engineer's Certificates of Inspection and the daily log books are available for inspection at the show. 14 There will be NO operation of any lottery, auction, mock auction or pic-a-pac chance games

15 There will be NO sale of any goods, substance or materials banned at law.

16 Traders are only permitted to sell such items as are specified on the booking form.

17. The use of a public address system is prohibited

18 The allocation of sites shall be at the sole discretion of the organiser, but every endeavour will be made to allocate fair trading sites.

19 Boundaries of sites will be marked and numbered

20 NO changes of position will be permitted unless authorised by the organiser

21 NO trader will be permitted to place exhibits, displays, boards, tables or any item or structure so that any part projects beyond the limits of the allocated site in any direction (this includes guy ropes, pegs etc.). The use of public areas to solicit business is prohibited

22 Traders must not obstruct any gangway or access way. Any vehicles not forming part of an exhibit, and contained within the plot must be removed from the showground and parked in an authorised location. All vehicle movements are prohibited between 10am and 5pm each day.

23 All trading and display stands must be fully built up by 10am on the opening day, and there will be no vehicle access after that time

### **Trade Space Size and Price list**

These are discounted prices if booked and paid fully **before 31<sup>st</sup> March** 2020, after this date they will be increased by 10%

3m Frontage £45 (for up to two people to run it). Extensions can be purchased £10 per metre

Frontage of all stands MUST only consist of displays. Further additional wristbands may be made available for £5

#### **Note**

The organisers are willing to offer wider stands to traders/exhibitors who commit to ensuring the full width of the stand is taken up by product/service display. ALL vehicles must be stored in designated areas out of sight of visitors. The full width of all stands will therefore be attractive and of interest to visitors. Organisers do not promise exclusivity by product to any single trader, but if full display information is provided they will try to keep similar displays well separated.

#### **Location**

24 No electricity is provided. Water is available on site, but not to individual plots.

25 Generators must be quiet, not cause a nuisance (including noise and fumes) to any party, and must have a current test certificate. All gas cylinders must be secured in an upright position. All appliances must be PAT tested and show this. All food traders must display relevant Hygiene Certificates and allergy information.

26 The security of displays and stands are the responsibility of the trader

27 All stands must be occupied by 9.00am, and open for business on or before 10.00am.

28 No tenant may leave the event site, or move vehicles on it, before 5.00pm. each day unless otherwise authorised by the organisers.

29 All traders must adequate fire fighting equipment available.

30 Traders must not occupy a site until properly allocated by the section steward

31 No trader is to arrive before 10am on Friday 26<sup>th</sup> June

32. All traders must fully clear their plot by 10am Monday

#### **Litter**

33 All traders will be responsible for the clearance of all litter on and within 3 metres of the frontage of their plot

34 Clearance of litter must be made each day and at the close of the event.

35 Large litter must be deposited in the skip provided on site, or removed for disposal off the event site.

36 Stands creating litter by means of sales or offers, issues of tickets, leaflets or samples MUST PROVIDE A SUITABLE BAG OR CONTAINER FOR THIS LITTER AT ALL TIMES.

37 Any trader leaving litter will not be considered for future events.

Confirmation of booking and access passes for entry to the ground will be sent to the exhibitor in advance of the show.

**Passes**

38 ONE trader exhibitor vehicle pass plus relevant staff wristbands will be issued to each plot to permit access to the plot.

39 Additional vehicle passes will available to exhibitors showing vehicles on their display.

40 The organisers accept no responsibility for damage caused to the site during the pre-show period by any means, including (but not limited to) adverse weather conditions, and does not undertake to make good any such damage

**Regulations**

41 All tents and gazebos must be firmly affixed to the ground-under traders liability.

42 The organisers reserve the right to amend or add to these regulations, and cannot be held liable for any restrictions that may be applied by the event site owners at any time. Any changes or amendments will be notified in writing at the earliest reasonable opportunity.

43 No refunds will be made to traders who fail to attend

44 In all matters of dispute, the decision of the organisers shall be final.

**Gardening Trade details: Please write clearly**

I wish to apply for a Gardening trade stand Plot size..... Total Payment £.....

Either send a cheque payable to 'Bromyard Gala Society' or **preferably** pay by Bank Transfer quoting your company name to identify the transaction; Bank Sort Code 40-15-08 a/c 01069365.

Please state whether paying by BACS or Cheque.....

|      |         |         |         |               |
|------|---------|---------|---------|---------------|
| Name | Address | Tel. No | E-mail: | Business Name |
|------|---------|---------|---------|---------------|

Brief description of products and/or services on display.

**I have read, understood and accept the Terms and Conditions**

Signature: .....

Date: .....

*GDPR-For administration purposes membership/exhibitor details are being held on a personal computer. This information is only used for membership and or entry form distribution. In order to comply with the Data Protection Act, we are required to ask you to sign a declaration, stating that you don't object to your details being held on a computer. Thank you.*

**Signed:** .....

**Date:** .....

Please send this in the first instance to :

**GALA GARDENING TRADE  
c/o Joy Muir  
64 Woolhope Drive  
WORCESTER  
WR5 3AS**